



CANNON BUILDING
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STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, January 19, 2016 at 9:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	February 16, 2016

MEMBERS PRESENT

Lynn Baker, Professional Member, Chair
Douglas Nickel, Professional Member, Vice-Chair
Georgianna Trietley, Professional Member
Denise Stokes, Public Member
Kevin Gillis, Banking Member

MEMBERS ABSENT

Ronald Mandato, Professional Member
Patricia Ennis, Public Member
Frank Long, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Nicole Williams, Administrative Specialist II
Kevin Maloney, Deputy Attorney General
Stacey Stewart, Deputy Attorney General

OTHERS PRESENT

Virgil Brown
Roger Tremper
Pat Lorenz
Darrel Lorenz
Kurt Brown

CALL TO ORDER

Mr. Baker called the meeting to order at 9:43 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve the minutes from the November 17, 2015 meeting with amendments. The motion was unanimously carried.

UNFINISHED BUSINESS

Continued Review of AQB Continuing Education Requirements and Council Rule 2.5.8

Mr. Maloney stated that he sent the proposed amendments to the Registrar of Regulations on December 14, 2015 for a public hearing at the February 16, 2016 meeting.

NEW BUSINESS

Ratification of Issued Licenses

A motion was made by Ms. Trietley, seconded by Mr. Nickel, to ratify the approval of the following applications:

Dan Mason, Jr. (Certified General Real Property Appraiser)
Jeremiah Bowen (Certified Residential Real Property Appraiser)
Philip Reynolds (Appraiser Trainee)
Christine Ann Porter (Temporary Practice Permit)
Kristine McLaughlin (Temporary Practice Permit)
Jeffrey Walker (Temporary Practice Permit)
Daniel Lesser (Temporary Practice Permit)
Chad Michael Bosley (Temporary Practice Permit)
Jacqueline Fitzgerald (Temporary Practice Permit)
Richard Watts (Temporary Practice Permit)
Jeffrey Hulting (Temporary Practice Permit)
Damon Bidencepe (Temporary Practice Permit)
John Paul Williams (Temporary Practice Permit)

The motion was unanimously carried.

Ms. Trietley inquired on the status of an assessor application submitted by Constance Miller in November 2015 as it had not yet appeared on an agenda. Ms. Witte stated that she would verify the status of this application.

Review of Examination Applications

After review, a motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve Michael Brown to sit for the examination. The motion was unanimously carried.

Approval of Continuing Education Activities

After review, a motion was made by Ms. Trietley, seconded by Mr. Nickel, to approve the following continuing education activities as presented:

Delaware Chapter of the Appraisal Institute
Kent County Economic Report, 2 CE (classroom)

Dynasty School

2016-2017 7-hour Equivalent USPAP Update, 7 CE (online)

OnCourse Learning, dba Career Webschool

2016-2017 15-hour USPAP, 15 QE (online)

NAIFA

Delaware Law, 3 CE (classroom)

McKissock, LP

Appraising Small Apartment Properties, 6 CE (online)

Adjustments: Supported or Not Supported? Live Webinar, 5 CE (online)

2016-2017 15-hour USPAP, 15 QE (classroom)

Beach Appraisal Seminars

2016-2017 7-hour USPAP Update, 7 CE (classroom)

American Society of Farm Managers and Rural Appraisers

15-hour National USPAP Update (A113), 15 CE/14 QE (classroom)

The motion was unanimously carried.

Review of Experience Log for Selection of Appraisal Reports

After review, Mr. Baker selected five properties from Mr. Brown's experience log for selection of his appraisal reports.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE COUNCIL

Ms. Witte was introduced as the administrative specialist for the Council.

Mr. Nickel stated that he was contacted by a licensee that had attended Council Appraisal Seminars in both 2014 and 2015 that were not listed on the website as approved continuing education activities and is hoping that should she be audited the seminars would be approved if on her log.

Mr. Nickel made a reminder that the Council meeting starts at 9:30 a.m. and going forward hearings should be scheduled accordingly.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be February 16, 2016 at 9:30 a.m. in Conference Room A.

DISCIPLINARY HEARINGS

Virgil Brown , Case #19-02-15

The Council went on record. Mr. Nickel made a motion to dismiss the case for Virgil Brown. Ms. Stewart, counsel for the State, stated that this is a complaint filed by her office and she personally had not reviewed the case. No notice of the hearing had been received by her office and therefore cannot be dismissed without a due process hearing. Ms. Betley, investigator for the Division, stated that Ms. Trietley was the contact person for this case and therefore would have to be recused from a hearing. Mr. Nickel dismissed his motion. A motion was made by Mr. Nickel, seconded by Ms. Stokes, to table this hearing until the February 16, 2016 meeting. The motion was unanimously carried. The Council went off record.

A motion was made by Mr. Nickel, seconded by Ms. Stokes to table the disciplinary hearing for Virgil Brown until the February 16, 2016 Council meeting. The motion was unanimously carried.

Alvin Daviston, Case #19-04-14

A motion was made by Mr. Nickel, seconded by Ms. Stokes, to table the disciplinary hearing for Alvin Daviston until the February 16, 2016 Council meeting. The motion was unanimously carried.

Kurt Brown, Case #19-05-14

The disciplinary hearing for Kurt Brown will be cancelled as his case was dismissed.

Patrick Lorenz

Mr. Lorenz received notice of a proposal to deny hearing that was scheduled for today's Council meeting, however due to an administrative error the hearing did not reflect on the agenda for today. With Mr. Nickel being recused from this hearing and absences there was not a full quorum to conduct the hearing. The hearing will be re-scheduled for the February 16, 2016 Council meeting.

Mr. Mangler, Director of the Division, addressed the Council and apologized for the disarray of today's council meeting which stems from the unforeseen staffing changes over the last seven months. Mr. Mangler assured the Council such issues will not occur again.

ADJOURNMENT

There being no further business, a motion was made by Mr. Nickel, seconded by Ms. Trietley, to adjourn the meeting at 10:33 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II